

WESTMORELAND COUNTY SCHOOL BOARD
Montross, Virginia
BOARD MINUTES
April 15, 2019

The Westmoreland County School Board met in regular session on Monday, April 15, 2019 at 6:00 p.m. at the Gerald B. Roane Center for Excellence, Montross, Virginia.

Present:

Mr. Ralph Fallin, Chair
Ms. Iris Lane, Member
Mrs. Sandra Ramsey, Member
Mrs. Patricia Lewis, Member

Absent:

Dr. Daniel Wallace, Vice Chair

Others Present:

Dr. Michael Perry, Superintendent
Ms. Cathy Rice, Deputy Superintendent
Mrs. Tina Withers, Clerk of the Board

The meeting was called to order by Mr. Fallin, Chair.

Ms. Lane made a motion that the Board convene into closed session as provided in Section 2.2-3711(A) of the Code of Virginia, for the purpose of discussing personnel matters dealing with specific personnel of the Westmoreland County School system pursuant to Section 2.2-3711 (A)(1) of the Code of Virginia. Board member Mrs. Lewis seconded the motion. Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

At 6:00 p.m. the meeting was reconvened into public meeting on the motion by Board member Ms. Lane, and seconded by Board member Mrs. Ramsey. Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

The motion for the approval of the following certification was made by Board member Ms. Lane, and seconded by Board member Mrs. Ramsey.

WHEREAS, the Westmoreland County School Board convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provision of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting which this certification applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered.

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Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

A moment of silence was observed and the pledge of allegiance was recited.

Mrs. Ramsey read the Westmoreland County Public Schools' mission statement and vision statement to the public.

Approval of Agenda

The agenda was approved by unanimous consent.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

Public Comments

None

Consent Agenda

Mrs. Ramsey made a motion to approve the Consent Agenda. Mrs. Lewis seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

- A. Approval of Appointments and Resignations (Appendix I)
- B. Minutes – March 21, 2019 Special Board Meeting, March 18, 2019 Regular Meeting, and March 12, 2019 Work Session. (Appendix II)
- C. Finance Report (Appendix III)

Delegations

Nominations for Character Trait

Ms. Rice informed the board that “Perseverance” was the character trait for the month of March. Ms. Rice stated each school selected a student to be recognized. The students whom received certificates for “Perseverance” were: Rafael Becerra - Cople Elementary School, Joshua Hamlet - Washington District Elementary School, Michell Castro-Felix - Montross Middle School, and Kelly Taylor - Washington and Lee High School.

School Bus Driver Recognition

Mr. Rich informed the Board that the school bus driver recognition award for the month of March is “Westmoreland Driver Appreciation Month”. Mr. Rich stated that certificates along with coffee and doughnuts will be provided at each school for the drivers.

Attendance Recognition

Student Attendance

Dr. Perry shared the Student Attendance Report for the month of March to the Board. Washington District Elementary had the best student attendance for the month of March. (Appendix IV)

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Action Items

Approval of Bills

Ms. Lane made a motion to approve the monthly expenditures in the amount of \$405,227.97 and food service expenditures in the amount of \$66,206.91 as presented. Mrs. Ramsey seconded the motion. (Appendix V)

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

VSBA Policy Updates

Ms. Lane made a motion to approve the following policy updates that Ms. Rice discussed at the last meeting also Policy GB and GBF. Mrs. Ramsey seconded the motion. (Appendix VI)

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

AE- School Division Goals And Objectives

AF- Comprehensive Plan

AFA- Evaluation Of School Board Operational Procedures

BCEA- Disciplinary Committee

BDDG- Minutes

BG- Board-Staff Communications

BHD- School Board Member Compensation And Benefits

BHE- School Board Member Liability Insurance

CBA- Qualifications And Duties For The Superintendent

DGC- School Activity Funds

DJB- Petty Cash Funds

DLB- Salary Deductions

DM- Cash In School Buildings

DO- Non-Locally Funded Programs

EBCD- School Closings

ECA- Inventory And Reporting Of Loss Or Damage

ECAB- Vandalism

EDC- Authorized Use Of School-Owned Facilities And Materials

EF- Food Service Management

EFD- Food Sanitation Program

EI- Insurance Management

ET- Educational Technology Foundations And Public School Foundations

FEA- Educational Facilities Specifications

GAA- Staff Time Schedules

GAB/IIBEA- Acceptable Computer System Use

GAB-R/IIBEA-E2- Acceptable Computer System Use Agreement

GAB-R/IIBEA-R- Acceptable Computer System Use

GBC- Staff Compensation Procedures

GBD- Board-Staff Communications

GBI- Staff Gifts and Solicitations

GBLA- Third-Party Complaints Against Employees

GCBEA- Leave Without Pay

IAA- Notification of Learning Objectives

IB- Academic Freedom

IGAE/IGAF- Health Education/Physical Education

IGAI- Character Education

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IGAK- Alternatives To Animal Dissection
IIA- Instructional Materials
IIAB- Supplementary Materials Selection And Adoption
IIBE/GAB- Acceptable Computer System Use
IIBEA-E- Sample Letter To Parents: Acceptable Computer System Use
IIBEA-E2/GAB-E1- Acceptable Computer Use Agreement
IIBEA-R/GAB-R- Acceptable Computer System Use
IKF- The Virginia Assessment Program And Graduation Requirements
IKFA- Locally Awarded Verified Credits
IKH- Retaking SOL Assessments
JECB- Admission Of Nonpublic Students For Part-Time Enrollment
JHCA- Physical Examinations Of Students
JHCCA- Blood Borne Contagious Or Infectious Diseases
JHCCA-E- Guidelines For School Attendance For Students With Human Immunodeficiency Virus
JL- Fundraising And Solicitation
KBA- Requests For Public Records
KBA-F1- Request For Public Records
KBA-R- Requests For Public Records
KGA- Sales And Solicitations In Schools
GB- Equal Employment Opportunity/Nondiscrimination
GB-F- Report Of Discrimination

Special Education Annual Plan for 2019-2020

Mrs. Kelley presented the 2019-2020 Special Education Annual Plan to the Board for approval. Mrs. Lewis made a motion to approve the 2019-2020 Special Education Annual Plan. Mrs. Ramsey seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

Crisis Management Manual

Deputy Simon and the Board discussed the Crisis Management Manual. Ms. Rice requested that the Board approve the Crisis Management Manual as presented by Deputy Simon. Mrs. Lewis made a motion to approve the Crisis Management Manual, Ms. Lane seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

Career and Technical Education Application for 2019-2020

Mr. Savoy presented the 2019-2020 Career and Technical Education Plan to the Board for approval. Ms. Lane made a motion to approve the 2019-2020 Career and Technical Education Plan, Mrs. Lewis seconded the motion.

Voice Vote: 4 Ayes/0 Nays; Mr. Fallin, Aye; Mrs. Ramsey, Aye; Ms. Lane, Aye; Mrs. Lewis, Aye.

Informational Items

Discipline Report

Dr. Perry provided the discipline report to the Board. (Appendix VII)

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School Improvement Plan

Mr. Bowen provided information on the 2018-2019 Montross Middle School Improvement Plan.

Child Nutrition

Mrs. Hickman provided information on the Montross Middle School CEP monthly reimbursement summary.

Facility Update

Dr. Perry presented the facility report to the Board. Dr. Perry updated the Board on the new high school project and the solar project. (Appendix VIII)

Upcoming Events

Dr. Perry reminded the Board of upcoming events.

School Board Member Comments

Board members' comments reflected appreciation to Mr. Evans for the division website improvements. The Board thanked everyone for attending the meeting.

Adjournment

There being no further business a motion was made by Mrs. Ramsey, seconded by Dr. Wallace and unanimously approved to adjourn the meeting.

Clerk

Chairman

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